



**THE PARENT TEACHER ASSOCIATION OF PS 199, INC  
PTA Executive Board Meeting  
December 5, 2025, 9:00 am Zoom**

**Executive Board Attendees:** Lauren Fiore, Liz Oved, Alison Shapiro, Shari Forrest, Courtnay Grant, Stephanie Strote, Gaia Marchetti, Sweta Merchant, Sarah Najarian, Abhishek Khandelwal, Sally Shin, Matthew Williams, Arthur Dembro, Emily Skurnik, Iris Fitzgerald, Peter Borock

**Administration:** Sharon Chung Principal I.A.

**Welcome and Call to Order:** PTA Co-President Lauren Fiore called the meeting to order at 9:01 am

**Minutes** - Lauren announced a motion to approve the minutes of the previous meeting November 7, 2025. Approved by Ali and seconded by Sweta.

**Agenda Items:**

- Welcome and Introductions
- Minutes Approval
- Administration Update
- Presidents Report
- Fundraising/Committee Reports
- Treasurers Report
- Q&A

**Admin Update**

**Sharon Chung Principal I.A**

- Report cards are coming out next Thursday, make sure accounts are set up.
- Classroom holiday parties are coming up, be mindful of sustainable materials/food waste, try to coordinate food sign ups.
- Partnership with Harlem Grown - 5th graders will be going to the farms and learning about food insecurity and will be helping with inservice learning how the food process/distributions work. ACES class is learning how to cook through Harlem Grown
- Outreach for new teachers is ongoing
- Juan is the new school custodian
- Meeting with CEC - school needs reno for the 1st floor bathroom, the back driveway needs paving (safety/flooding issue), cafeteria renos and renewing technology. School was approved new lighting in the building and that work has already started.

**Presidents Update: Lauren and Liz**

- Welcome everyone!
- A sample thank you card for supporters was shown, everyone loved it. Emily will have them printed up and kept in the office and given out when needed.
- Discussed upcoming calendar
  - Dec 10-12 Toy Drive
  - Dec 11 PTA meeting hybrid
  - Dec 19 Spirit Day
  - Dec 24-Jan 2 Winter Break
  - Jan 25 Broadway Night
  - Jan 30 Movie Night
  - Feb 26 Wine Night

\* Participatory budget proposal was submitted

\* D3PC Meeting Dec 18 at 6:30 disc supporting D3 Title 1 schools

\* D3 Math curriculum presentations coming up

### **Committee Updates**

- Broadway Night will be at 2pm this year and be a more family friendly event!
- Wine Night planning is underway, event will happen Feb 26
- Movie Night is planned for Jan 30. Genie and Masha are chairing the event, asked about guidelines re:movie to be shown. Stephanie has a copy of the permit - will forward to Masha

### **5th Grade Committee:**

- 5th Grade Pie Sale is complete
- Recommended finding 5th Grade Committee Chairs in June of 4th Grade. It's been challenging getting things organized with no committees in place.
- 5th Grade dues are TBD and a letter will be sent home in January

### **Fundraising Update: Stephaine and Gaia**

- The Book Fair was a huge success. Final fundraising total won't be available until Scholastic finishes their side of accounting. Should be about \$5000! Received feedback and will look at having more chapter books vs graphic novels for older grades next year. Classic novel selection was very well received this year.
- Knicks Event at City Tavern - \$625 plus 25% of sales. Learned to have better signage for the next event and possibly ticketing children to keep things under control better. Families had a good time!

### **Community Cares Committee: Sweta**

- Toy Drive is Dec 10-12 - Toys are going to All Of Us Clothing
- Thank you to everyone who donated to the coat drive.

### **Financial Report: Sally**

- Family giving YTD is 35% of the annual goal!
- Corporate Match is up \$7400
- Bake Sale \$6300
- 5th Grade Pie Sale \$2900
- Total Expenses for November is \$7000 (school operating costs, Field Trips, 5th Grade Pie Sale)

### **Communications Committee: Sarah**

- Please send content to Sarah or Emily to help the community stay on top of events!

### **Q&A/Other Business**

- Next EB Meeting Jan 9 am
- Next General PTA Meeting is Thursday, December 11 at 9pm (hybrid)
- Suggested changing General PTA meeting times, consensus was to alternate between 9am and 1pm, zoom seems to be a better turn out for parents, will confirm with Liz.
- Meeting adjourned at 9:45 am
- Minutes prepared by Courtnay Grant on December 7, 2025