



**THE PARENT TEACHER ASSOCIATION OF PS 199, INC
Executive Board PTA Meeting
SEPTEMBER 12, 2025, 9:00am Hybrid**

Executive Board Attendees: Lauren Fiore, Liz Oved, Alison Shapiro, Shari Forrest, Abhishek Khandelwal, Sally Shin, Meital Dror, Courtney Grant, Sarah Najarian, Emily Skurnik, Stephanie Strote, Gaia Marchetti, Genie Chow, Masha Hoffman, Iris Fitzgerald, Peter Borock

Administration: Sharon Chung Principal I.A., Phoebe Hanshew

Zoom Attendee Count: 1

Welcome and Call to Order: PTA Co-President Lauren Fiore called the meeting to order at 9:07am

Minutes - Lauren announced a motion to approve the minutes of the previous meeting June 3, 2025. Approved by Alison and seconded by Liz

Agenda Items:

- Welcome and Introductions
- Minutes Approval
- Administration Update
- Teacher Update
- Calendar of Events
- Committees & Volunteers
- Finance Update
- Communications
- Google Drive
- Save the Dates/ Other Business

Teacher Update: Phoebe Hanshew

- Smooth transition with the new administration team at the start of the school year.
- Thank you for organizing the back to school breakfast and gift for the teachers.
- Teachers will be asked to talk about the enrichment programs provided at back to school night.

Admin Update: Sharon Chung Principal I.A

- Smooth start to the school year thank you to those who helped prep the school to have everything ready on time.
- Smaller classes this year
- New temporary custodian.
- PTA this year is providing the Community Reader program, NDI (K,1,4), Ballet Hispanico (2,3), Chess (K-5), Architecture (2-5), Philharmonic (3-5) and field trips.

Calendar of Events

- Discussed event planning (budgets, permits, approvals, sign ups)
- Fall events coming up are Family Giving, Fall Festival, Bake Sale and Book Fair. Discussed need for volunteers.
- Curriculum night is September 17, speciality teachers will be from 4:30-5:30, teachers will reach out with what time they will have their session at separately. Emily will help arrange dinner for teachers that evening.
- Stephanie has suggested a basketball fundraiser to be held at City Tavern in November, more details to follow.
- Suggestion to bring back the event passport/all access pass the PTA sold a few years. Will look at details.
- Discussed ways to have more Point of Sales/tap to pay for events, will look at Wix/more iPads as an option.
- Spirit Day will be the last Friday of each month, will sell merchandize outside the date prior.

Committees & Volunteers

- A spot on the safety committee has opened up and Alison has volunteered to fill that spot.
- Gala chairs are needed
- Discussed volunteer sign ups - Konstella/website

Treasurer's Report: Abhishek, Sally & Meital

- Budget review 2025/2026
- Events need to be reapproved due to budgets/ funds always moving. Plan to give updates
- Reimbursement process was discussed

Communications - Sarah and Emily

- Submit communications by 10 am on Wednesdays for the newsletters on Sunday.
- Everyone has access to Canva for making flyers
- Website contact is Alfred

Google Drive

- All PTA EB members have access to Google Drive. Directory, Bylaws, notes are all there!

Save the Dates/Other Business

- Next PTA Meeting is Friday, September 19 at 9 am in the cafeteria
- EB Drinks - Thursday, Sept 25 (place TBD)
- Next EB Meeting is Friday, October 10 at 9 am
- Meeting adjourned at 10:20 am
- Minutes prepared by Courtney Grant on Sept 12, 2025